CHEXS Video Conference Calling Policy and Guidelines

Zoom / distance based Virtual communication.

CHEXS may provide distance-based, virtual programs with pupils/students, through which the CHEXS team will facilitate activities.

CHEXS will use software, tools and applications provided by third parties to enable the CHEXS team to continue delivering the Self Esteem programme to the children and to provide support for them when we are unable to continue with our programme face to face.

CHEXS will never contact a participant directly, all communication will be through parents/guardians.

(We will use Zoom, to interact and stay connected. Please review Zoom's privacy terms and conditions http://zoom.us/terms and http://zoom.us/privacy)

What is Zoom?
Zoom is a platform to provide safe video and chat-based educational and fun experiences on computers, tablets and smartphones.

How does Zoom work?
CHEXS staff host "meetings" through our CHEXS Zoom account, we provide a link and password only to the parent/guardian, to join the meeting. Neither pupils nor parent/guardians need Zoom accounts, but you will need access to the internet and a computer, phone, or tablet. You will also need a quiet space for pupil/student to participate in the Zoom meeting where they will also be able to be supervised by an adult.

Consent
We ask all parents to provide consent on our Parent Consent form which is completed at the start of the academic year or prior to a organised video conference. Parents/guardians can contact a CHEXS staff member if they have any concerns or questions regarding video conference calling.

How will we use Zoom?
Through video conferencing and media sharing, we will virtually communicate with pupils/students who are a part of our self-esteem programme or Afterschool Leader ship programme for discussions and other useful activities. This will allow pupils to connect and engage with the CHEXS team. In some cases we may with permission from parents/guardians suggest a group session with pupils/students who are on the programme to be able them to interact as a group with a CHEXS team member.

Best Practices –
- We Password protect all our meetings.

- We use the lobby feature and manually allow lobby members into the meetings, this also prevents "Zoombombing" as a secondary layer of protection.
- Once all attendees are present, we will where possible lock the meeting preventing anyone else from joining. To provide addition protection of the meeting.
- Adult must be present or close by when a meeting is in progress with a child under 14 years of age